

TECHNICAL RIDER

To help us assist you in the successful completion of your show, please fill out this questionnaire, and return it to the OHMG at least **THREE WEEKS** prior to the first rental date.

If you have any questions or concerns regarding this questionnaire, please call Joy Bell at 519-942-3423.

BECKIE MORRIS, Technical Director 519-777-5202

SHOW/EVENT TITLE: _____

PRESENTED BY: _____

DATE(S) THEATRE HAS BEEN BOOKED _____

CONTACT PERSON: _____ **PHONE:** _____

TECHNICAL, REHEARSAL AND PERFORMANCE SCHEDULE

PLEASE COMPLETE FULLY FOR EACH DAY OF THE RENTAL PERIOD

Date of Event	Arrival Time	Start Setup	Start Rehearsal	Start Performance	Running Time	End of Day

STAGING

Please check **EQUIPMENT** required:

GRAND PIANO	_____	
UPRIGHT PIANO	_____	
PIANO TUNED	_____	(\$90 + GST)
CLEAR COM	_____	
LECTERN	_____	
MUSIC STANDS	_____	HOW MANY? _____
CHAIRS	_____	HOW MANY? _____
FOLLOW SPOT	_____	(OPERATOR REQUIRED)

OTHER REQUIREMENTS (Curtains, stairs, backdrops, etc.)
ADDITIONAL CHARGES MAY BE INCURRED

LIGHTING – SCENE REQUIREMENTS (warm, cool wash, special etc.)

NOTE: AN ADDITIONAL COST WILL BE CHARGED FOR ANY EXTRA HANG OR FOCUS. THE TECHNICAL DIRECTOR MUST KNOW AHEAD OF TIME IF YOUR LIGHTING WILL REQUIRE MORE THAN TWO HOURS TECHNICAL PREP TIME

AUDIO REQUIREMENTS

CONTACT BECKIE MORRIS

YOU MUST SPECIFY YOUR NEEDS.

MUSICAL ACTS REQUIRING AUDIO REINFORCEMENT MUST BOOK OFF 8 SEATS AT THE BACK OF THE THEATRE FOR THE MIXING BOARD.

LIST ALL HOUSE GEAR THAT YOU WILL REQUIRE.

PLEASE PROVIDE AN INPUT LIST.

IF WE DO NOT HAVE THE AUDIO REQUIREMENTS, IT IS YOUR RESPONSIBILITY TO GET YOUR OWN AT YOUR EXPENSE. WE WILL BE GLAD TO ADVISE YOU WHERE TO OBTAIN THE EQUIPMENT.
